

Overseas Mortgage Application Checklist: GREECE

Please send the following documents with your application to Piraeus Bank SA, London Branch, Tower 42, 25 Old Broad Street, London, EC2N 1PB.

For each applicant:

- A copy of passport(s) or UK photo-card Driving Licence(s) *
 - A copy of a recent utility bill or bank statement (dated within 3 months) *
 - A copy of the latest council tax statement for property you pay council tax on
 - Employed: Latest P60 and last 2 months payslips (originals) and a copy of employment contracts where guaranteed bonuses and/or allowances have been declared
 - Self-employed: Last 2 years accounts if completed by a Chartered or Chartered Certified Accountant. **or** last 2 years tax calculation returns from HMRC
 - Copies of the last 3 months bank statements * if you do not have a mortgage in the UK
- * **Copies should be black and white (not colour). Although copies of these documents, taken by the applicant, are accepted in the first instance we may require improved ID and address evidence at a later date. This may be either the original documents (we advise that you use registered post), or, our preferred method, certified copies of the originals - see our certification procedures below.**

Company applications only – in addition to the documents required for each shareholder, the following are required in respect of the company:

- Court certificate of the current status of the company
- Minutes of the Board meeting approving the property purchase
- Memorandum & Articles of Association

Application fee: See product terms

Property information: (your solicitor may be able to obtain some of these)

- Copy of ownership title/preliminary purchase agreement
- Declaration of ownership deposited at the local registry office (*Ktimatologio*)
- For construction finance or refurbishment - architect/civil engineer budgets
- Copy of the relevant license issued by the local planning authority accompanied by: (a) Sight Plan (*Topografiko*); (b) Land Coverage Plan (*Diagramma Kalypsis*); (c) Elevations (*Katopseis*) **Note:** For apartment purchases, items a) b) and c) are not obligatory; for land purchases, only a) applies.

* Certification procedures that apply where certified documents are required:

- Piraeus Bank accepts one of the following to certify that copies of documents are a true copy: Practicing solicitor, notary, medical doctor; a policeman; Local European state consulate/embassy; a Piraeus Bank branch officer; a FSA authorised body (such as a UK bank or mortgage advisor).
- Certified copies of documents must carry sufficient information to enable Piraeus Bank to identify the certifying individual and their place of work, and to assess their status. The certifying organisation's stamp (if any) should be applied, and the certifying individual must state their name and position/rank, and date and sign the copy document.
- Additionally, the certifying individual must state, for copies (black and white; not colour) of a passport or UK photo-driving license - "Certified a true copy of the original and likeness to the holder agreed"; and for copies of other documents (e.g. a utility bill or bank statements) - "Certified a true copy of the original".